



DEPARTMENT OF DEVELOPMENTAL SERVICES EXAMINATION ANNOUNCEMENT



OPEN

BRACE MAKER

EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

SPOT For: Lanterman Developmental Center

Continuous Filing

Applications are available and **MUST** be filed in person or by mail with:

Lanterman Developmental Center
Exams & Recruitment
3530 Pomona Blvd./P.O. Box 100
Pomona, CA 91769-0100

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

Applications may be obtained at the State Personnel Board in Sacramento, any Employment Development Office, Department of Developmental Services, Lanterman Developmental Center, or at <http://www.spb.ca.gov> - on the Internet

This is an open examination. Applications will not be accepted on a promotional basis. Career credits do not apply.

If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Application for Examination." You will be contacted to make specific arrangements

NOTE Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

SALARY RANGES: \$3418 - \$4155

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:

NOTE: It is your responsibility to make sure you meet the education and/or experience requirements stated below. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required. All applications must include "to" and "from" dates (month/day/year); time base and class titles. Applications received without this information will be rejected.

Experience: Either

1. Successful completion of a three-year apprenticeship training course in brace making; or
2. Two years of experience making and assembling parts for orthopedic braces or appliances or in measuring patients, selecting and designing patterns, and fitting and adjusting braces or appliances; and

Completion of a specialized training course in brace making of at least one academic year in length, given at an institution of collegiate level.

Special Personal Characteristics:

Willingness to work in a State institution; patience; emotional stability; sympathetic understanding of emotionally disturbed or retarded patients; interest in assisting the physically handicapped.

Additional Desirable Qualification:

Education equivalent to completion of the twelfth grade.

THE POSITION:

Under direction, to receive prescription orders for braces needed by patients with physical handicaps and to measure patients for fittings; construct, maintain, and repair braces, orthopedic appliances and prostheses; and to do other related work.

EXAMINATION INFORMATION:

This examination utilizes an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For that reason, **it is especially important that each candidate take special care in accurately and completely filling out their application.** List all experience relevant to the "Requirements for Admittance to the Examination" shown on this announcement, even if that experience goes beyond the ten-year limit printed on the applications. Supplementary information will be accepted, but read the "Requirements for Admittance to the Examination: carefully to see what kind of information will be useful to the staff doing the evaluation. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.

SCOPE:

A. Knowledge of:

1. Anatomy and physiology and application of these fields to the design and fitting of braces, orthopedic appliances, and prosthesis.
2. Property of metals, plastics, and fabrics used in the construction of appliances.
3. Shop mathematics.
4. Mathematical design.

B. Ability to:

1. Read and write English at a level required for successful job performance.
2. Prepare and read mechanical drawings and blueprints.
3. Shape metals with machine power equipment such as lathes, shapers, drills, pressers, and grinders.
4. Forge, weld, and temper metals.
5. Operate sewing machines and a variety of hand tools used in making appliances.
6. Measure patients for appropriate appliances.
7. Select design, fit, and adjust appliances for most effective benefit to the patient.

ELIGIBLE LIST INFORMATION:

The resulting eligible list will be used to filled vacancies at **Lanterman Developmental Center** only. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Veterans' preference credits will be added to the final score of those competitors who are successful in this examination, and who qualify for, and have requested these points.

BACKGROUND INVESTIGATION:

Competitors who are successful in this examination will be required to complete (prior to an appointment in this class) a background investigation document, on which information regarding certain arrests (regardless of conviction) and felony convictions must be divulged. Information collected on this document is distinct from that required on the Standard Application for Examination, Form Std. 678 that is filled out prior to the examination. The hiring agency uses the information obtained on the background investigation document to conduct background investigations and/or to determine an individual's suitability for employment.

SEE REVERSE FOR ADDITIONAL INFORMATION

**BRACE MAKER
TR70 – 8318**

CONTINUOUS FILING

GENERAL INFORMATION

It is the candidate's responsibility to contact Lanterman Developmental Center's Exams & Recruitment Office three days prior to the oral interview date if he/she has not received his/her notice.

For an examination without a written feature it is the CANDIDATE'S RESPONSIBILITY to contact Lanterman Developmental Center's Exams & Recruitment Office three weeks after the final filing date if he/she has not received a progress notice.

If a candidate's notice of oral interview, EDA, performance test fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Applications are available at State Personnel Board Offices, local offices of the Employment Development Department and the Department noted on the front. Applications may also be downloaded from State Personnel Board website at <http://www.spb.ca.gov>.

If you meet the requirements stated on the reverse side, you may take this examination, which is competitive. Possession of the entrance requirement does not assume a place on the eligible list. Your performance in the examination described on the reverse side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

LANTERMAN DEVELOPMENTAL CENTER reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

EXAMINATION LOCATIONS: Location of oral interviews will be held at Lanterman Developmental Center.

ELIGIBLE LISTS: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin.

GENERAL QUALIFICATIONS: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

INTERVIEW SCOPE: If an interview is conducted, in addition to the scope described on the reverse of this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

VETERANS PREFERENCE CREDITS are awarded in open and open nonpromotional entrance examinations requiring less than college graduation and two years of experience. In OPEN examinations, eligible veterans, and spouses of 100% disabled veterans receive 10 points. Eligible disabled veterans receive 15 points. In OPEN NONPROMOTIONAL examinations, eligible veterans receive five points. Eligible disabled veterans receive 10 points. Individuals who receive veteran's points are not eligible for career credits. No veterans' preference credits will be allowed once a veteran achieves permanent civil service status. Personnel Board Offices, Written Test Proctors, and the Department of Veterans Affairs, P.O. Box 942895, Sacramento, CA 94295- 0001.

LDC 09/06

DEPARTMENT OF DEVELOPMENTAL SERVICES - 1600 9th Street, P.O. Box 944202, Sacramento, CA 94244-2020
Telephone: Public: (916) 654-1625 TDD: Voice of Hearing Impaired (916) 654-2054

Agnews Developmental Center 3500 Zanker Road San Jose, CA 95134-2299 Public: (408) 451-6000 TDD: (408) 432-0942	Canyon Springs Department of Developmental Services 69696 Ramon Rd. Cathedral City, CA 92234 Public: 760-770-6270	Fairview Developmental Center 2501 Harbor Blvd. Costa Mesa, CA 92626 Public: (714) 957-5121 TDD: (714) 957-5512	Lanterman Developmental Center 3530 West Pomona Blvd. Pomona, CA 91769 Public: (909) 595-1221 TDD: (909) 595-3971	Porterville Developmental Center 26501 Avenue 140 Porterville, CA 93257 Public: (559) 782-2222 (559) 782-2322	Sierra Vista 1251 Stabler Lane Yuba City, CA 95993 Public: (530) 822-7000	Sonoma Developmental Center P.O. Box 1493 Eldridge, CA 95431 Public: (707) 938-6339 TDD: (800) 735-2929
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TDD is a Telecommunications Device for the Deaf and is reachable from phones equipped with a TDD Device.

NOTICE OF EXAMINATION**DATE: SEPTEMBER 15, 2006****EXAM TITLE: BRACE MAKER****Final Filing Date: OCTOBER 16, 2006
(BY 4:30 P.M. CLOSE OF BUSINESS)****CLASS CODE: 8318****EXAM CODE: 6LS98****EXAM BASE: OPEN
(CONTINUOUS FILING)**

This is to announce the anticipated testing for the continuous examination named above. Applications must be received in the Exams & Recruitment office no later than the close of business on the final filing date (4:30 p.m. on **OCTOBER 16, 2006**) if filed in person or must be POSTMARKED by 12:00 midnight on **OCTOBER 16, 2006**, if filed by mail.

Applications (STD 678 form) postmarked, personally delivered or received via interoffice mail after the deadline will not be accepted for any reason. Faxed applications or resumes will not be accepted.

Applications may be downloaded from State Personnel Board website at <http://www.spb.ca.gov>- on the Internet. Applications must be delivered or postmarked to the address below by no later than the final filing date.

**LANTERMAN DEVELOPMENTAL CENTER
EXAMS & RECRUITMENT
3530 POMONA BLVD.
POMONA, CA 91769-0100**

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